

ORDERING INFORMATION

Federal Supply Service, Office Furniture,
FSC Group 71, Part I
Contract Number: GS-28F-0035P

1a Special Item Numbers (S.I.N):

711-1 Furniture Systems and
Workstation Clusters
711-94 Design/Layout Services
711-95 Installation

1b Lowest Priced Model # for S.I.N:

711-1 C-EWHB-12 \$0.92
711-94 N/A
711-95 INSTALLATION \$100

1b Hourly Rate:

\$45.00 per hour for Design/Layout

2 Maximum Order:

\$500,000.00

3 Minimum Order:

\$100.00

4 Geographic Coverage:

Continental United States and the
District of Columbia

5 Point of Production:

Canada – Toronto, Ontario

6 Prices shown are Government Net

7 Quantity Discounts:

1% off orders \$50,000 - \$75,000 net
2% off orders \$75,001 - \$100,000 net
3% off orders \$100,001 - \$500,000 net

8 Prompt payment discount:

Net 30

9a Government Credit Card Accepted:

Below micro purchase threshold

9b Government Credit Card Accepted:

Above micro purchase threshold

10 Foreign Items:

None

11a Delivery Time:

30-40 days ARO

11b Quick Ship:

None

11c Overnight and 2-Day Delivery Available:

Yes. Call contractor for rates.

11d Urgent Requirements:

Contact contractor

12 FOB Point:

Origin – Toronto, Ontario
Freight Prepaid and Allowed
See Additional Notes for Shipping
Policy

13a Ordering Address:

ATD-AMERICAN CO./TAYCO
Attn: Government Sales
135 Greenwood Avenue
Wyncote, PA 19095

Telephone 888-283-2378

or 215-576-1003

Fax 888-737-2378

Email govsales@atd.com

13b Ordering procedures for supplies and services:

The ordering procedures, information or Blanket Purchase Agreements (BPA's) and a BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules)

14 Payment Address:

ATD-AMERICAN CO.
P.O. Box 8500S-2895
Philadelphia, PA 19178-0001

15 Warranty:

Tayco Standard Commercial
Warranty

16 Export Packaging Charges:

N/A

17 Terms and Conditions of Government Commercial Credit Card:

Accepted for all purchases

18 Terms and Conditions for Rental, Maintenance and Repair:

N/A

19 Terms and Conditions of Installation:

Contact Contractor

20 Terms and Conditions of repair parts indicating date of parts price lists and any discounts from list price:

N/A

20a Terms and Conditions for any other services:

N/A

21 List of Distribution Points:

N/A

22 List of Participating Dealers:

Contact Contractor

23 Preventative Maintenance:

N/A

24a Environmental Attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

24b Section 508 Compliance: N/A

25 Date Universal Number System (DUNS) number:

#001992338

26 Central Contractor Registration (CCR) Number: 5A439

Contactor Services:

Installation is quoted on a job-by-job basis. Installation for orders under \$500.00 is 12% of the order with a \$100.00 minimum

Additional Notes

Design Fee: No fee will be charged without prior consent of the buyer. Fees will not exceed \$45.00 per hour.

Shipping Charges: No shipping charges for orders over \$2,500.00 net shipping to one location on the same truck. Orders under \$2,500.00 net will be subject to a 10% shipping fee with \$100.00 minimum.

Cancellations: No cancellation charge prior to production. After production begins, the buyer is responsible for actual costs incurred that cannot be recovered through resale of the merchandise within a reasonable length of time (6 months).

Returns: Return of non-defective merchandise is allowed only with prior written authorization from ATD-AMERICAN CO. These returns will be assessed a 25% restocking charge. Only returns of new, unused merchandise will be considered. No return will be considered beyond 3 months after the original shipment. Any expense incurred to return products to re-saleable condition will be deducted from the refund.

Inspection & Freight Claims: It is the responsibility of the buyer to inspect all shipments upon receipt and note any visible damage on the bill of lading. Buyer must notify ATD-AMERICAN CO. within 10 days for all damage claims or the buyer will be responsible for filing the freight claim with the responsible carrier.

Concealed Damage: Claims for concealed damage must be reported to ATD-AMERICAN CO within 10 days of delivery and the original carton must be retained